

22<sup>nd</sup> February 2018

Dear Parent/Carer

**Re: Applying to University**

I am writing to let you know that I will be doing a presentation about the university application process on Wednesday 14<sup>th</sup> March at 6.00pm. The presentation will be held, in the School Hall.

The content of the evening will cover the application process to UCAS, what is needed to prepare a good personal statement and key dates through the next academic year. There will also be an opportunity for you to ask any questions.

I look forward to seeing you on the 14<sup>th</sup> March and if I could ask you to send the reply slip below back to the Sixth Form Office. Alternatively ring the Sixth Form office or email [m.colman@arnewood.hants.sch.uk](mailto:m.colman@arnewood.hants.sch.uk) so I can plan for numbers.

Yours faithfully

Mr M Colman  
Head of Sixth Form

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Reply Slip – Sixth Form Office

Students Name..... Tutor Group.....

I/We will be interested in attending the presentation on the University Application Process on Wednesday 14<sup>th</sup> March at 6.00pm, as detailed in your letter dated the 22<sup>nd</sup> February 2018.

Signature..... Date.....

Parent/Carer

T17-18sixth