

2<sup>nd</sup> November 2018

Dear Parent/Carer

**Re: Year 8, 9 & 10 (current Y7, Y8 & Y9) Visit to Germany from 24<sup>th</sup> – 29<sup>th</sup> October 2019**

I am writing to invite your son/daughter to take part in a cultural visit to the Rhineland in Germany. The visit is being offered to students who will be in Years 8, 9 & 10 in September 2019 who have studied German in Year 7, 8 & 9. There are a maximum of 44 places available which will be allocated on a fair and equitable basis if the visit is oversubscribed. In the event of there being fewer than 40 students able to go the cost of the trip will increase and may have to be cancelled. If this is the case, and you have already applied, you will be able to withdraw from the visit. Students who applied to go on the cancelled 2018 visit will be given first refusal on places and all additional places will be distributed on a fair and equitable basis thereafter.

The visit will take place from Thursday 24<sup>th</sup> to Tuesday 29<sup>th</sup> October 2019 and will give pupils the opportunity to experience German language and culture first hand. We will be staying at a hotel near Koblenz. The visit will include excursions to a typical Rhineland castle, a mechanical music museum as well as a chocolate museum. Pupils will also take part in language activities at a train station and market. Travel to Germany will be by coach from The Arnewood School. The tour is being organised through Travelbound, an experienced educational visits company. All coaches are required to be of the highest safety standards and are fitted with seatbelts.

The cost of the visit will be a maximum of £485, which covers accommodation, food, transport, excursions, travel insurance. As future arrangements for collective passports is currently uncertain, all students will also need to travel on their own passport with at least six months validity after the return date (i.e. expiring after 29<sup>th</sup> April 2020).

An initial non-returnable deposit of £80 \*must be paid with the reply slip by Wednesday 14<sup>th</sup> November. (\*N.B. This will be returned if your son/daughter is not offered a place on the visit)

A second non-returnable payment of £90 by Monday 11<sup>th</sup> February 2019.

A third non-returnable payment of £90 by Monday 1<sup>st</sup> April 2019.

A fourth non-returnable payment of £90 by Monday 20<sup>th</sup> May 2019.

A fifth non-returnable payment of £70 by Monday 8<sup>th</sup> July 2019.

A final non-returnable payment of £65 by Monday 16<sup>th</sup> September 2019

If you would like your son/daughter to participate in the tour, then please return the reply slip together with the school trip contract and payment of a non-refundable **£80 deposit** to the Finance Office by **4pm on Wednesday 14<sup>th</sup> November 2018**. Cheques should be made payable to The Arnewood School and should include your son/daughter's name and the trip written on the reverse. Deposits will be refunded in the event that the trip does not run. The remaining balance will then be paid by instalments which must be paid by the due dates to guarantee your child's place on the trip.

It is Parent's responsibility to keep the school informed of any changes to contact numbers and medical information pertaining to their child. Parents can update via SIMS Parent Lite – details at <https://www.arnewood.hants.sch.uk/parents/sims-parent-lite> or via contact with reception.

If your child has a medical condition/disability please ensure that your child is not participating in this activity against your doctor's advice. Thank you very much for your continued support.

If you have any further questions, please do not hesitate to contact me at school.

Yours faithfully

**Mrs Sarah Bagshaw**  
**Deputy Head of Centre MFL (German)**

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**Reply Slip – To the Finance Office by Wednesday 14<sup>th</sup> November 2018**

Student's Name: ..... Tutor Group: .....

I would like my son/daughter to be considered for a place on this visit. I enclose a cheque/cash to the sum of £80.

If my son/daughter is offered a place on the visit, I agree to make payments as outlined in the letter dated 2<sup>nd</sup> November 2018.

I undertake to keep the school informed of any changes in contact numbers or medical information pertaining to my child.

Signed: ..... Date: .....  
Parent/Carer