



The Arnewood School

11-19 Academy

Working Together - Shaping Tomorrow

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December 2018

Dear Parent/Carer,

Re: Year 13/14 Parents' Consultation Evening – Tuesday 11th December 2018

I write to remind you that the date of the Year 13/14 Parents' Evening is Tuesday 11th December, commencing at 3.30pm and ending at 6.30pm. This is a valuable opportunity for you and your son/daughter to discuss their progress with their subject specialist Teachers. A schedule of rooming for the evening is attached.

I do hope that you will be able to attend. If for any reason you are not able to make Parents' Evening, please confirm this formally by signing and returning the reply slip at the foot of this letter, so that alternative arrangements for a meeting can be arranged.

Appointments can be made using the online booking system, please find the information regarding this system enclosed.

Yours faithfully

Mr M. Colman
Head of Sixth Form

.....
Please return to your Tutor

Student's Name Tutor Group

I am **unable to attend** the Sixth Form Parents' Consultation Evening on Tuesday 11th December 2018.

Signature Date

Parent/Carer



Choose your own Parents' Evening appointment times online

The school is using an online booking system for the Parents' Afternoon/Evening on **Tuesday 11th December 2018** for all Teachers. The system enables you to book an appointment with your child's teacher (and Head of Year or progress leader if necessary).

Go to <http://www.parents-booking.co.uk/arnewood> to see which appointments are available and select those that are convenient for you.

To use the system you will need:

- Your title (Miss/Mr/Mrs/Ms)
- Your surname
- Your child's first name and surname
- Your child's date of birth
- Your child's tutor group code (see below)

The system is live from **26th November 8.00am** and will be open to take your bookings until **10th December 12:00pm**

Tutor	Tutor Group Code
Dr I. Parkes	SIP
Mrs E. Rand / Miss N. Finn	SER
Miss K. Jarman	SKJ
Mr J. Kinnison	SJK
Mr N. Jibson	SNJ
Mr S. Jaggar	SSJ
Ms L. Green / Mrs N. Thomas	SLG
Mrs M. Gleave	SMG
Mr S. King	SSK
Mrs K. Lynton / Mrs S. Chubb	SKL

Troubleshooting Tips – Please read before booking

- The booking system uses 'cookies'; please agree to the use of 'cookies' on the site if asked.
- The child's date of birth has to be entered in exactly the right format i.e. using four digits for the year of birth - 12/09/2002
- Where it says 'child's register class', you need to put in the tutor group code from this letter.
- The email address you enter is only to receive a confirmation of your appointments. If the system is saying it does not recognise you, it will **not** be the email address that is the problem.

If you are unable to book at home, please telephone the school on **01425 625431** and a member of our technical support staff will help you, or you can email IT support at ithelpdesk@arnewood.hants.sch.uk