



The Arnewood School

11 – 19 Academy

Working Together - Shaping Tomorrow

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Our ref: KW.20.12.08

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Dear Parent / Carer

Re: Medical Policy and Procedures

The school aims to have a healthy student body with excellent levels of attendance. This is vital to the success of our students. However, we acknowledge that mental and physical ill health or injury can affect anyone at any time and therefore have systems in place to medically assess students and offer support.

I would like to take this opportunity to remind you of our medical policy and procedures.

Due to recent changes made to ensure the safety of our staff and students and to ensure we are COVID compliant, students are asked to follow specific procedures. If they feel unwell in school and need to seek medical attention, they should raise this, in the first instance, with the classroom teacher. An email will then be sent to the Welfare Assistant in the medical room, who will triage and decide what action needs to be taken.

The Welfare Assistant will either attend the lesson to speak to the pupil, or request they attend the medical room for assessment. Any intervention is documented and a telephone call home will be made if this needs to be discussed or if your child needs to be sent home.

Our policy on mobile telephones can be found in our Behaviour Policy. The use of mobile phones in school is not permitted and phones will be confiscated if seen or heard. We actively discourage students from using mobile phones and iPads to contact parents/carers requesting to be collected if feeling unwell. May I request that if you receive such a communication that you ask your child to follow the set procedure and speak to their teacher initially to access medical support. Please do not arrange to collect your child without discussing this with the Welfare Assistant first. If you are concerned about your child or wish to update the school with any medical information, please contact the school and request to speak to the welfare assistant.

Yours faithfully

Kim Watson
Assistant Headteacher

