



LAMDA SPEECH AND DRAMA TUITION

FORM OF ENROLMENT

Please complete the following form as fully as possible, giving details of experience where appropriate. Return all application forms to the school office.

FULL NAME.....

TUTOR GROUP

I would like my child to take LAMDA lessons from January 2023: (Please select your preference for lessons below)

The fee for an individual lesson (30 minutes) will be £18.75

Yes

The fee for paired lessons will be £11.00 per pupil

Yes

PREVIOUS LAMDA/ACTING/PERFORMING EXPERIENCE:

Please list any examination or experience your child has already had

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EXAMINATIONS

Many pupils choose to take LAMDA examinations. As with the Associated Board Exams, the higher grade LAMDA qualifications carry UCAS points which can help with University Applications. If candidates achieve a good mark at Grade 8 it carries the same UCAS points as an A grade AS level. Would you like your child's lessons to include preparation for such examinations as appropriate?

Yes (Would like to take graded exams)

Skill Development (exams not essential)

LOGISTICS: Lessons will be taught on Tuesdays and Wednesdays in the drama studio. Lessons will be arranged on a rota system, where students miss a different school lesson each week to avoid missing the same lesson regularly. Students must ensure that they make up work instructed by their class teachers to maintain progress in their curriculum subjects.

LAMDA timetables are posted on the notice board in the Drama Department and it is the responsibility of pupils to check their timetables regularly. Requests for a change of lesson must be made at least three days before-preferably more. It may not always be possible for the time of a lesson to be altered; in which case the teacher is not obliged to make up the lesson.

If the teacher misses a lesson, this will be made up at a later date. If a pupil misses a lesson (including through illness), the teacher is not obliged to make up the lesson.

REPORTS: Parents receive annual reports on their child's progress: at the end of the Summer term.

NOTICE: Notice terminating lessons must be given half a term in advance in writing to head of drama. Failure to follow this procedure will result in a full term's fees being charged. Lessons may only be terminated at the end of a term.

REMINDER TO STUDENTS

- The times of your LAMDA lessons are different to the times of the school lessons.
- Check your schedule against your academic timetable for the upcoming week. Set yourself a reminder on your phone/diary
- Check your lesson time weekly so you can inform your class teacher in advance when you will be missing a lesson. Any in lesson unit tests will have to be rearranged to avoid your LAMDA clash,
- Inform the Head of Drama if you need to cancel your lesson **AT LEAST ONE WEEK IN ADVANCE** e.g. because of a class trip or test. It may be that your lesson can be rearranged but any lessons you miss without giving the required advance warning may be charged for.
- If you are ill on the day of your lesson, please contact the Head of Drama directly by no later than 8.30am

YOUR CONTACT DETAILS

Name.....

Address.....

Mobile Telephone

Email.....

The fees are subject to annual review. If, at a later date I wish to withdraw my child from LAMDA lessons, I understand that I must contact the Head of Drama directly, giving six weeks' notice of my intentions to cease lessons.

SIGNED.....

DATE.....